

**Minutes of the Ordinary Meeting of Norton Lindsey Parish Council held in the Church Room at 7.45pm on 10 November 2015**

**Present:** Cllr J Stobart (Chairman); Cllr M Neale; Cllr R Mann; Cllr Miss A Birch; Cllr K Sparkes; WCC Cllr L Caborn

**Parish Clerk:** Mrs Jennifer Bendall

**Public:** One member of public for part of the meeting

**Apologies:** Apologies were received from Cllr Mrs A Mace-Leska who had an emergency at home; and WDC Cllr P Phillips who had to attend a planning meeting)

**1. Chairman's notice regarding the recording and filming of the meeting**

The notice regarding the recording and filming of meetings was displayed for those present to read.

**2. Declaration of Interest (existence and nature) on Items on the Agenda**

None.

**3. Public Comments**

The owner of Arden Wold on Wolverton Road addressed the meeting regarding the resubmission of a planning application for a replacement dwelling.

**4. To Approve the Minutes of the Ordinary Meeting held on 13 October 2015**

The minutes of the meeting held on 13 October 2015 were taken as read, confirmed and signed.

**5. Chairman's Report**

None.

**6. Matters Arising**

Regarding the invitation to the Village Hall Committee Chairman to attend a future Parish Council meeting to update the Council on plans for the Village Hall, the Clerk advised that an invitation had not yet been issued due to the December AGM of the Village Hall Committee. It was agreed that the invitation should be issued before the AGM.

**7. Update on the Parish Council Action Plan for 2015-16**

- It was agreed that there should be a page for a community noticeboard on the website, and that now the website was up and running its contents should be reviewed. It was agreed that the Clerk should attend a Word Press training course to ensure that the website was designed to the Parish Council's specifications and was being used to its full potential.
- The Clerk advised that there were now enough volunteers for the Community Speedwatch Programme to go ahead and that she would arrange training. It was agreed that a representative from WCC would be invited to undertake a village walk to see what landscaping could be done to help slow traffic down.
- It was agreed that the Parish Public Rights of Way map would be uploaded to the website, and Cllr Neale advised that he would review the "Report It" page of the website to ensure that contact details for reporting issues to WCC and WDC were in place.
- An update on the problem of dog fouling in the Parish was deferred until the December meeting.

**8. To Appoint a Representative to the Claverdon & District Nursing Association Board**

Following her investigation into the role, Cllr Mrs Mace-Leska was appointed as Parish Council representative to the Claverdon & District Nursing Association Board.

**9. To Discuss the Potential Need for a Neighbourhood Plan in Norton Lindsey**

It was agreed that the Clerk would contact WDC to invite an officer to attend a future meeting to discuss Neighbourhood Plans with NLPC.

**10. To Discuss Issues Within the Parish Relating to Highways (eg. the state of the roads, parking, overgrown hedges, etc)**

The Clerk advised that the WDC gritting route for the winter had been issued, and that the route was the same as in previous years.

**11. Correspondence and Communications Report**

The correspondence had been circulated to Councillors prior to the meeting, and the Clerk drew particular attention to items relating to the Strategic Urban Extension and the Local Plan, both from WDC. Discussion also took place regarding the notification received from WCC about the closure of Littleworth Road (Hampton on the Hill) to enable road repairs to take place. The Councillors were concerned with the planned diversion route down Brittons Lane, and it was agreed that the Clerk would contact County Highways to ask that the route be reconsidered.

**12. Finance Matters**

12.1 To note payments made since last meeting:

Clerk's October Salary. Noted.

12.2 It was agreed that the Clerk's subscription to the Society of Local Council Clerks should be renewed.

12.3 Discussion took place regarding the 2016/17 Precept and the Councillors unanimously agreed that the Precept should be increased to cover the recent rise in the Clerk's salary and to ensure that the Council had sufficient contingency funds.

**13. Planning Matters**

13.1 Planning Applications Received:

The Willows, Wolverton Road W/15/1583 – following discussion it was agreed that the proposed application was an improvement on the existing building, and that NLPC would fully support it.

The Clangers, Snitterfield Lane W/15/1517 – discussion took place where concerns were raised regarding the seemingly incomplete plans that made it difficult to visualise the proposal, the proposed office space that was not clear from the plans, the large increase in traffic, and parking provision. It was agreed that NLPC would object to the application.

**14. Parish Report**

Concerns were raised regarding the large amount of leaves on the pavement on Curlieu Lane which were dangerous underfoot and messy. It was agreed that the Clerk would approach Warwickshire Rural Housing Association to ask them to clear the footpath as the leaves had fallen from trees in Brick Kiln Close.

**15. Date of Next Meeting**

8 December 2015

The Chairman closed the meeting at 9.50pm